**BOARD OF TRUSTEES**

**CLOUD COUNTY COMMUNITY COLLEGE**

**December 15, 2015**

**MISSION**

Cloud County Community College is dedicated to delivering high quality, innovative, affordable, and accessible educational opportunities and services that prepare a diverse population to be critical thinkers and lifelong learners who can meet the challenges of an ever-changing global community.

To assure the delivery of this mission, Cloud County Community College is directed by valid and reliable assessment techniques, which measure the effectiveness and efficiency of all departments in the delivery of curriculum and services in support of student academic success.

**VISION**

Cloud County Community College strives to enrich the lives of our students and the communities we serve.

 CLOUD COUNTY COMMUNITY COLLEGE

 BOARD OF TRUSTEES

**AGENDA - December 15, 2015**

Meeting Place: Room 257 in the President’s Addition

 Time: 6:00 p.m.

 1. Call to Order – 6:00 p.m.

 2. Adopt Agenda

 3. Guests’ Comments

 4. 2014-2015 Audit

 5. Consent Agenda

 A. Approval of Minutes of November 17, 2015 and November 30, 2015

 B. Treasurer’s Report

 C. Purchasing and Payment of Claims

D. Personnel

 6. Reports

 A. President’s Message

 B. Vice President for Academic Affairs

 C. Vice President for Administrative Services

 D. Vice President for Student Services and Development

 E. Geary County Campus Update

 F. Meetings Trustees Attended

 7. Discussion Items

 A.

 8. Action Items

1. 2015-2016 Master Contract
2. Elevator for Arley Bryant Gymnasium
3. Tuition, Fees and Housing Costs for 2016-2017
4. Schedule President’s Evaluation
5. Professional Services Contract with Northeast Kansas Training Solutions

 9. Other

10. Executive Session

 A. Consultation with Legal Counsel

 B. Non-elected Personnel

 C. Acquisition of Real Property

NEXT MEETING – January 26, 2016

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

ITEM NO: 1

AGENDA ITEM: Call to Order – 6:00 p.m.

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

ITEM NO: 2

AGENDA ITEM: Adopt Agenda

ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the December 15, 2015 Board of Trustees meeting.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

ITEM NO: 3

AGENDA ITEM: Guests’ Comments

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

ITEM NO: 4

AGENDA ITEM: 2014-2015 Audit

ITEM TYPE:

COMMENT:

You have received a copy of the 2014-2015 audit by e-mail. Neil Phillips with Jarred, Gilmore and Phillips, P.A., will be present to answer any questions and for the acceptance of the audit.

RECOMMENDED ACTION:

Accept the 2014-2015 audit.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

ITEM NO: 5

AGENDA ITEM: Consent Agenda

ITEM TYPE: Decision

COMMENT:

1. **Approval of Minutes of November 17, 2015 and November 30, 2015.** The minutes of the regular meeting of November 17, 2015 and the minutes of the special meeting of November 30, 2015 are enclosed.
2. **Treasurer’s Report.** The Treasurer’s Report as of November 30, 2015 shows a balance of $6,251,628.42 at Central National Bank.
3. **Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.
4. **Personnel.**
5. Resignation – Jason York. Jason York has resigned his position as Director of Business and Industry Programs at the Geary County Campus effective January 11, 2016. Jason has been an employee at Cloud County Community College since August 2007. His letter of resignation is enclosed. The administration recommends accepting this resignation.

RECOMMENDED ACTION:

Approve the items included in the Consent Agenda as presented.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

(A) LIST

**APPROVAL OF EXPENDITURES OR TRANSFERS OF COLLEGE FUNDS OVER $10,000.**

This list contains requests for approval of expenditures or transfers of college funds over $10,000.

For some of the items listed, checks will be released prior to the next Board meeting and approval

of this list by the Board at this meeting will also authorize release of the checks. The other items,

orders will be prepared, and the payment of claims will be approved at the next Board meeting.

1. 01-11-7900-635 Utility Rebate Consultants Fee for consultants to check $ 10,055.19

 payments to Prairieland

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CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

ITEM NO: 6

AGENDA ITEM: Reports

ITEM TYPE: Information

COMMENT:

**A. President’s Message.**

 1) College Christmas Party

**B. Vice President for Academic Affairs.**

**C. Vice President for Administrative Services.**

1. Financial Overview
2. Facilities

**D. Vice President for Student Services and Development.**

1. **Geary County Campus Update.**
2. **Meetings Trustees Attended.**

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

ITEM NO: 7

AGENDA ITEM: Discussion Items

ITEM TYPE: Discussion

COMMENT:

**A.**

 CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

ITEM NO: 8

AGENDA ITEM: Action Items

ITEM TYPE: Decision

COMMENT:

1. **2015-2016 Master Contract.** The Master Contract for Fiscal Year 2015-2016 is presented for approval.

RECOMMENDED ACTION: Approve the Master Contract for Fiscal Year 2015-2016.

**B. Elevator for Gymnasium.** Enclosed is a recommendation for the replacement of the elevator in Arley Bryant Gymnasium. The elevator is the final project in the renovation of the gymnasium.

RECOMMENDED ACTION: Approve the purchase of the replacement elevator in Arley Bryant Gymnasium from AmeriGlide for $12,077 and authorize payment from Fund 73 Dane G. Hansen Foundation funds.

**B. Tuition, Fees and Housing Costs for 2016-2017.** Enclosed is information on recommended tuition, fees and housing costs for 2016-2017.

RECOMMENDED ACTION: Approve the recommended tuition, fees and campus housing rates for the 2016-2017 year as presented.

**C. Schedule President’s Evaluation.** Policy B9 – President requires the President to be evaluated at a special meeting in the month of January. The administration recommends Tuesday, January 26, 2016 at 4:30 p.m.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

ITEM NO: 8

AGENDA ITEM: Action Items (Cont’d)

ITEM TYPE: Decision

COMMENT:

**E. Professional Services Contract with Northeast Kansas Training Solutions.** While we regretfully have accepted the resignation of Jason York, this will be a six-month contract to take on Business and Industry opportunities and expand those with a company that has years of experience.

 RECOMMENDED ACTION: Take action as appropriate.

**Memorandum**

**To:** Board of Trustees

**From:** Amy Lange, Vice President for Administrative Services

 Danette Toone, President

**Date:** 12/15/2015

**Re:** Approval of Purchase of Elevator for Gymnasium

Cloud County Community College intends to replace the elevator in Arley Bryant Gymnasium. Replacement of the elevator is a part of the gym renovation project discussed at the August 12, 2014 special Board meeting. Replacement of the elevator will provide an ADA-compliant and alternate means of access between the gym floor and upper gym mezzanine.

The replacement elevator will be a Hercules II commercial vertical lift by AmeriGlide, which is similar to the former elevator. This heavy duty elevator is designed for indoor or outdoor conditions and repetitive daily use. It is equipped with a 36”x54” non-skid platform with 42” guard walls, and is rated at a 750-pound capacity, increased from the 500-pound capacity of the former elevator. Both gates are electronically integrated into the operator switch so the elevator will only run when the gate is shut. Installation of the elevator will be performed by the college’s maintenance team.

College Administrative Services staff researched elevator options for the gymnasium, specifically contacting more than five distributors including Otis, Dover and AmeriGlide with whom the college has previously done business. As elevator options were researched, we learned only AmeriGlide could supply an elevator to fit our space restrictions and height requirements. Therefore, in accordance with Board Policy F7 – Purchasing, we ask the Board to approve this purchase with AmeriGlide as the sole source vendor.

Recommendation: Approve the purchase of the replacement elevator in Arley Bryant Gymnasium from AmeriGlide for $12,077, and authorize payment from Fund 73 Dane G. Hansen Foundation funds.

**Memorandum**

**To:** Board of Trustees

**From:** Amy Lange, Vice President for Administrative Services

Danette Toone, President

**Date:** 12/15/2015

**Re:** Approval of Tuition, Fees and Housing Rates for 2016-2017

Following are the administrative recommendations for tuition, fees and campus housing rates for the 2016-2017 year.

Tuition & Fees

In-District Tuition (Cloud County Resident) Remain at $69 per credit hour

In-State Tuition (Non-Cloud County KS Resident): Remain at $74 per credit hour

Out-of-State Tuition (Non-Kansas Resident): Remain at $79 per credit hour

International Tuition (Non-USA Resident): Remain at $79 per credit hour

Overall Course Fees: Increase from $25 to $30 per credit hour

Internet Fees: Remain at $25 per credit hour

Housing Rates

All rates are per-semester rates and include a 17-meal-per-week plan.

 Thor (Thunder Heights & Bldg 15 private room) $3,350

 Black & Gold (Thunder Heights shared room & Hillside\*) $2,850

 Bolt (LaBarge House & T-Bird Village apartment) $2,500

\*Meal plan may be excluded from Hillside room rate, making the final rate $2,000 per semester

Cloud County Community College remains competitive in the realm of costs of attendance when comparing these proposed rates with the current rates of other Kansas community colleges. Accepting the proposed rate places Cloud at 4th highest for in-district tuition, 6th highest for in-state

tuition, 13th highest for out-of-state tuition, and 18th highest for international tuition. Accepting the proposed rate places Cloud tied for 13th highest for course fees. Accepting the proposed rates places Cloud at 6th highest for combined in-state tuition and fees, which is the category in which most of our students fit.

Recommendation: Approve the recommended tuition, fees and campus housing rates for the 2016-2017 year as presented.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

ITEM NO: 9

AGENDA ITEM: Other

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 15, 2015

ITEM NO: 10

AGENDA ITEM: Executive Session

ITEM TYPE: Executive Session

COMMENT:

**A. Consultation with Legal Counsel.**

**B. Non-elected Personnel.**

**C. Acquisition of Real Property.**