**BOARD OF TRUSTEES**

**CLOUD COUNTY COMMUNITY COLLEGE**

**October 25, 2016**

**MISSION**

Cloud County Community College is dedicated to delivering high quality, innovative, affordable, and accessible educational opportunities and services that prepare a diverse population to be critical thinkers and lifelong learners who can meet the challenges of an ever-changing global community.

To assure the delivery of this mission, Cloud County Community College is directed by valid and reliable assessment techniques, which measure the effectiveness and efficiency of all departments in the delivery of curriculum and services in support of student academic success.

**VISION**

Cloud County Community College strives to enrich the lives of our students and the communities we serve.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

**AGENDA - October 25, 2016**

Meeting Place: Room 257 in the President’s Addition

Time: 7:00 p.m.

1. Call to Order – 7:00 p.m.

2 Adopt Agenda

3. Guests’ Comments

4. WET Program Highlights

5. Consent Agenda

A. Approval of Minutes of September 27, 2016 and October 11, 2016

B. Treasurer’s Report

C. Purchasing and Payment of Claims

D. Personnel

6. Reports

A. President’s Message

B. Vice President for Academic Affairs

C. Vice President for Administrative Services

D. Vice President for Student Affairs and Advancement

E. Vice President for Information Technology

F. Meetings Trustees Attended

7. Discussion Items

A. Policy D22 – Faculty Qualifications

B. Policy F6 – Tuition and Fees

8. Action Items

A. Policy AP3 – Salary and Payroll

B. Program Approval – Agriculture Production and Supplies Certificate A Program

9. Other

10. Executive Session

NEXT MEETING – November 29, 2016

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

October 25, 2016

ITEM NO: 1

AGENDA ITEM: Call to Order – 7:00 p.m.

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

October 25, 2016

ITEM NO: 2

AGENDA ITEM: Adopt Agenda

ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the October 25, 2016 Board of Trustees meeting.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

October 25, 2016

ITEM NO: 3

ITEM TYPE: Guests’ Comments

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

October 25, 2016

ITEM NO: 4

ITEM TYPE: WET Program Highlights

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

October 25, 2016

ITEM NO: 5

AGENDA ITEM: Consent Agenda

ITEM TYPE: Decision

COMMENT:

1. **Approval of Minutes of September 27, 2016 and October 11, 2016.** The minutes of the regular meeting of September 27, 2016 and the special meeting of October 11, 2016 are enclosed.

**B. Treasurer’s Report.** The Treasurer’s Report as of September 30, 2016 shows a balance of $8,550,800.55 at Central National Bank.

**C. Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.

**D. Personnel.**

1. Head Wrestling Coach. The Search Committee and the President recommend the appointment of Christopher Freije to the full-time, twelve-month, KPERS-covered position of Head Wrestling Coach on a professional services contract effective November 1, 2016.

RECOMMENDED ACTION:

Approve the items included in the Consent Agenda as presented.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

October 25, 2016

(A) LIST

**APPROVAL OF EXPENDITURES OR TRANSFERS OF COLLEGE FUNDS OVER $10,000.**

This list contains requests for approval of expenditures or transfers of college funds over $10,000.

For some of the items listed, checks will be released prior to the next Board meeting and approval

of this list by the Board at this meeting will also authorize release of the checks. The other items,

orders will be prepared, and the payment of claims will be approved at the next Board meeting.

1. 01-11-6200-663 Jarred, Gilmore and Partial payment audit $ 11,000.00

Phillips, PA

2. 01-85-9100-741 Consolidated Management Meals – 9-8 thru 10-5 63,478.24

3. 01-11-1539-524 USD 333 (Concordia) Concurrent contract payments 26,810.00

4. 01-11-1539-524 USD 435 (Abilene) Concurrent contract payments 15,010.00

5. 01-11-1539-524 USD 379 (Clay Center) Concurrent contract payments 11,200.00

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

October 25, 2016

ITEM NO: 6

AGENDA ITEM: Reports

ITEM TYPE: Information

COMMENT:

**A. President’s Message.**

**B. Vice President for Academic Affairs.**

**C. Vice President for Administrative Services.**

1. Financial Overview
2. Facilities

**D. Vice President for Student Affairs and Advancement.**

**E. Vice President for Information Technology.**

1. **Meetings Trustees Attended.**

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

October 25, 2016

ITEM NO: 7

AGENDA ITEM: Discussion Items

ITEM TYPE: Discussion

COMMENT:

**A. Policy D22 – Faculty Qualifications.** This new proposed policy and procedures are brought to this meeting for discussion. They will be brought to the regular November meeting for approval.

**B. Policy F6 – Tuition and Fees.** Enclosed are recommended changes to the procedures to Policy F6 – Tuition and Fees. They will be brought to the regular November meeting for approval.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

October 25, 2016

ITEM NO: 8

AGENDA ITEM: Action Items

ITEM TYPE: Decision

COMMENT:

**A. Policy AP3 – Salary and Payroll.** The Fair Labor Standards Act (FLSA) has changed provisions including the payment of overtime. The threshold for determining Exempt versus Non-Exempt Employees is $47,476. These changes to the procedures of Policy AP3 were brought to the September 27, 2016 meeting for discussion and are brought to this meeting for approval. The changes will go into effect December 1, 2016.

RECOMMENDED ACTION: Approve the changes to the procedures of Policy AP3 – Salary and Payroll.

**B.       Ag Production and Services Certificate A Program.** Enclosed is an overview of the Ag Production and Services 16 hour Certificate.  The program application is to be submitted to the KBOR for approval.  CCCC currently has an A.A.S. and a Certificate B (30 hours) in Ag Production and Services.

RECOMMENDED ACTION:   Approve the Ag Production and Services Certificate A Program.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

October 25, 2016

ITEM NO: 9

AGENDA ITEM: Other

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

October 25, 2016

ITEM NO: 10

AGENDA ITEM: Executive Session

ITEM TYPE: Executive Session

COMMENT: