

Board of Trustees
Cloud County Community College

June 22, 2021

MISSION

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

**Cloud County Community College
Board of Trustees
June 22, 2021**

ITEM NO: **1**

AGENDA ITEM: Call to Order – 5:00 pm

ITEM TYPE:

COMMENT:

ITEM NO. **2**

AGENDA ITEM: Pledge of Allegiance

ITEM TYPE:

COMMENT:

ITEM NO. **3**

AGENDA ITEM: Adopt Agenda

ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the **June 22, 2021** Board of Trustees meeting.

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ITEM NO. **4**

AGENDA ITEM: Guests' Comments

ITEM TYPE:

COMMENT:

ITEM NO: **5**

AGENDA ITEM: Introductions and Highlights

ITEM TYPE:

COMMENT:

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ITEM NO: **6**

AGENDA ITEM: Consent Agenda

ITEM TYPE: Decision

COMMENT:

- A. **Approval of Minutes of the May 25, 2021.** The minutes of the regular meeting of **May 25, 2021** are enclosed.

- B. **Approval of Minutes of the June 8, 2021.** The minutes of the special meeting of **June 8, 2021** are enclosed.

- C. **Treasurer's Report.** The Treasurer's Report as of **May 31, 2021** shows a balance of **\$10,848,845.11** at Central National Bank.

- D. **Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.
 - 1) The A List
 - 2) The B List

- E. **Personnel**
 - 1) ESL Instructor – if available

- F. **Approval of Legal Services Renewal.** The Administration recommends the appointment of the Ferrell Law Firm, LLC. to be retained for legal services in the amount of \$7,500. This will include hourly services and reimbursement expenses as needed. The 2021-2022 contract for up to four additional years according to the contract terms, including any price escalation clauses. This agreement shall serve as the third of four optional renewals.

RECOMMENDED ACTION:

Approve the items included in the Consent Agenda as presented.

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ITEM NO. **7**
AGENDA ITEM: Reports
ITEM TYPE: Information
COMMENT:

- A. President’s Message**

- B. Vice President for Academic Affairs**
 - 1) Academic Affairs

- C. Vice President for Administrative Services**
 - 1) Financial Overview
 - 2) Facilities
 - 3) IT

- D. Dean of Student Affairs**

- E. Meetings Trustees Attended**

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ITEM NO: **8**

AGENDA ITEM: Discussion Items

ITEM TYPE: Discussion

COMMENT:

A. Inclusive Terminology

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ITEM NO: **9**

AGENDA ITEM: Action Items

ITEM TYPE: Decision

COMMENT:

A. Vice Chair Position.

RECOMMENDED ACTION: Approve to appoint a new Vice Chair of the Board due to Ellen Anderson's vacancy.

B. KACCT Representative Position.

RECOMMENDED ACTION: Approve to appoint a new KACCT Representative due to Ellen Anderson's vacancy.

C. IMA Insurance – Enclosed is information for the renewal of IMA Insurance.

RECOMMENDED ACTION: A recommendation will be brought to the board meeting. This renewal will be paid out of Fund 11 – General Fund.

D. Fleet Vehicle Replacement Bid – Enclosed is information for the Fleet Vehicle Replacement bid.

RECOMMENDED ACTION: Approve the bid of Farm Country Ford, Inc. in the amount of \$67,446.76 and authorize payment from Fund 11 – General Fund.

E. Exterior Painting Bid – Enclosed is information for the Exterior Painting bid.

RECOMMENDED ACTION: Approve the bid of Budreau Construction, Inc. in the amount of \$185,725.00 which includes a 15% contingency and authorize payment from Fund 61 – Capital Outlay.

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ITEM NO: 9

AGENDA ITEM: Action Items Continued

ITEM TYPE: Decision

COMMENT:

- F. **Ag Facility Acceptance** – Enclosed is information for the acceptance of the new Ag Facility.

RECOMMENDED ACTION: Accept the gift of the new Agriculture Facility from the Foundation to Cloud County Community College.

- G. **Scholarships.** The amount to be requested from the Cloud County Community College Foundation for the Scholarship Program will not exceed \$100,000.00.

RECOMMENDED ACTION: Authorize the President to request from the Cloud County Community College Foundation not more than \$100,000.00 for the Scholarship Program.

- H. **Jenzabar Maintenance and Support Agreement Renewal for 2021-2022** – Enclosed is information for the renewal of the Jenzabar Maintenance and Support Agreement.

RECOMMENDED ACTION: Approve the renewal of the Jenzabar maintenance and remote services for the 2021-2022 academic year in the amount out \$155,577.00, beginning July 1, 2021 and authorize payment from Tech Fees.

- I. **Heartland Works – WIOA Youth Services Grant** – Enclosed is information for the WIOA Youth Services Grant.

RECOMMENDED ACTION: Accept the grant from Heartland Works for the WIOA Youth Services Grant in the amount of \$99,668.00 to be used at the Geary County Campus and to serve the youth at Geary, Clay, and Washington counties.

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ITEM NO: **10**

AGENDA ITEM: Other

ITEM TYPE

COMMENT:

ITEM NO: **11**

AGENDA ITEM: Executive Session

ITEM TYPE: Executive Session

COMMENT:

- A. Negotiations
- B. Non-Elected Personnel

Cloud County Community College

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(A) LIST

APPROVAL OF EXPENDITURES OR TRANSFERS OF COLLEGE FUNDS OVER \$25,000.

This list contains requests for approval of expenditures or transfers of College funds over \$25,000. For some of the items listed, checks will be released prior to the next Board meeting and approval of this list by the Board at this meeting will also authorize release of the checks. The other items, orders will be prepared and the payment of claims will be approved at the next Board meeting.

Vendor	Description	Amount
Consolidated Management	Board Charges Apr 22 – Apr 28	\$16,285.50
	Board Charges Apr 29 – May 5	\$16,285.50
	Board Charges May 6 – May 12	<u>\$16,285.50</u>
		\$48,856.50
Instructure, Inc.	Instructure – Canvas LMS Subscript FY22 (01-73-7303-799)	\$23,447.00

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(B) LIST

APPROVAL TO PAY CLAIMS

This list contains those check/claims that have had Board approval and/or met the requirements of State law and have been written.

RECOMMENDED ACTION: Approve the payment of these claims.