

Board of Trustees
Cloud County Community College

November 17, 2020

MISSION

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

**Cloud County Community College
Board of Trustees
November 17, 2020**

ITEM NO: **1**

AGENDA ITEM: Call to Order – 5:00 pm

ITEM TYPE:

COMMENT:

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ITEM NO. **2**

AGENDA ITEM: Pledge of Allegiance

ITEM TYPE:

COMMENT:

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ITEM NO. **3**
AGENDA ITEM: Adopt Agenda
ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the **November 17, 2020** Board of Trustees meeting.

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ITEM NO. **4**

AGENDA ITEM: Guests' Comments

ITEM TYPE:

COMMENT:

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ITEM NO: **5**

AGENDA ITEM: Introductions and Highlights

ITEM TYPE:

COMMENT:

A. Fall Athletic Team

- 1) Women's Volleyball

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ITEM NO: **6**
AGENDA ITEM: Consent Agenda
ITEM TYPE: Decision

COMMENT:

- A. **Approval of Minutes of the October 26, 2020.** The minutes of the special board meeting of October 26, 2020 are enclosed.

- B. **Approval of Minutes of the October 28, 2020.** The minutes of the regular meeting of October 28, 2020 are enclosed.

- D. **Treasurer’s Report.** The Treasurer’s Report as of **October 30, 2020** shows a balance of **\$10,409,243.42** at Central National Bank.

- E. **Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.
 - 1) The A List
 - 2) The B List

- F. **Personnel**
 - 1) Contract Renewal Recommendation for Volleyball Coach. The administration recommends renewal of the contract of Deb Monzon as the Head Volleyball Coach.
 - 2) On November 9, 2020 Ted Schmitz submitted his request to participate in the Early Retirement program effective July 1, 2021. Ted is currently the Head Women’s Track Coach. His letter requesting to participate in the Early Retirement Program is enclosed.
 - 3) Approve Bookstore Manager – if available

RECOMMENDED ACTION:

Approve the items included in the Consent Agenda as presented.

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ITEM NO. **7**
AGENDA ITEM: Reports
ITEM TYPE: Information

COMMENT:

- A. Interim President’s Message**
- B. Vice President for Academic Affairs**
- C. Vice President for Administrative Services**
 - 1) Financial Overview
 - 2) Facilities
 - 3) IT
- D. Student Senate Representatives**
- E. Meetings Trustees Attended**

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ITEM NO: **8**

AGENDA ITEM: Discussion Items

ITEM TYPE: Discussion

COMMENT:

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ITEM NO: 9
AGENDA ITEM: Action Items
ITEM TYPE: Decision

COMMENT:

- A. Approve Policy/Procedure F7.** Enclosed is the recommendation for Policy/Procedure F7 that was brought for discussion at the October 28, 2020 board meeting.

RECOMMENDED ACTION: Approve Policy/Procedure F7 as presented.

- B. 2021-2022 Tuition, Fees and Housing Rates.** Enclosed is a recommendation for tuition & fees for 2021-2022 academic year.

RECOMMENDED ACTION: Approve the recommended tuition, fees, and housing rates for the 2021-2022 academic year as presented.

- C. Approve Kansas Hazard Mitigation Plan – Resolution #2021-02.** Enclosed is information regarding the Region I Hazard Mitigation Plan for Geary County along with other participating jurisdictions. Also included is the letter requiring adoption of a resolution to enable the plan's fiscal approval by the Kansas Division of Emergency Management and FEMA Region VII.

RECOMMENDED ACTION: Approve Resolution #2021-02 adopting the Kansas Homeland Security Region I Hazard Mitigation Plan.

- D. Approve Resolution in Support of Public Health Efforts to Mitigate COVID-19 Disease Spread – Resolution #2021-03.** In accordance with other local boards, the City of Concordia requests that Cloud County Community College adopt Resolution #2021-03 to support community efforts to mitigate the spread of COVID-19. While not a mandate, the resolution shows a united commitment and effort to promote similar safety protocols.

RECOMMENDED ACTION: Approve adoption of Resolution #2021-03 to support community efforts to mitigate COVID-19 disease spread.

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ITEM NO: **10**

AGENDA ITEM: Other

ITEM TYPE:

COMMENT:

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ITEM NO: **11**
AGENDA ITEM: Executive Session
ITEM TYPE: Executive Session

COMMENT:

- A. Negotiations
- B. Non-Elected Personnel

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(A) LIST

APPROVAL OF EXPENDITURES OR TRANSFERS OF COLLEGE FUNDS OVER \$10,000.

This list contains requests for approval of expenditures or transfers of College funds over \$10,000. For some of the items listed, checks will be released prior to the next Board meeting and approval of this list by the Board at this meeting will also authorize release of the checks. The other items, orders will be prepared and the payment of claims will be approved at the next Board meeting.

Vendor	Description	Amount
Jarred, Gilmore & Phillips, PA	Billing-Audit Report (Acct # 01-11-6200-663)	\$12,000.00
Consolidated Management	Board Charges Nov 1 – Nov 7	\$16,884.77
	Board Charges Nov 8 – Nov 14	\$16,837.66
	Board Charges Nov 15 – Nov 21	\$16,837.66
	Board Charges Nov 22 – Nov 28	<u>\$16,837.66</u>
	(Acct # 01-85-9100-741)	\$67,397.75
Nu-Life Laboratories, Inc.	Wipes, Disinfectant Spray, and Gloves PPE Supplies – COVID-19 (Acct # 01-30-2006-799)	\$18,045.12

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(B) LIST

APPROVAL TO PAY CLAIMS

This list contains those check/claims that have had Board approval and/or met the requirements of State law and have been written.

RECOMMENDED ACTION: Approve the payment of these claims.