

CLOUD COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 29, 2018

Present: Ellen Anderson, Gregory Askren, Larry Henry, Patricia Macfarlane, Jesse Pounds and Thomas Tuggle; President Adrian Douglas and Marilyn Martin, Clerk

Others Present: Jim Lowell, Blade-Empire and Toby Nosker, KNCK; Attorney Justin Ferrell; Jenny Acree, Matt Bechard, Shane Britt, Andrew Clark, Amber Knoettgen, Randy Gantvoort, Amber Knoettgen, Marc Malone, Carleen Nordell, Stefani Perret, Brent Phillips, Ryan Roat, Chris Wilson, Nancy Zenger-Beneda and Jennifer Zabokrtsky, staff.

Chair Gregory Askren called the meeting to order at 5:04 p.m. in Room 257 in the Presidents Addition.

Matt Bechard led the Pledge of Allegiance.

Ellen Anderson moved and Larry Henry seconded to approve the agenda amended by adding Item 9G, Resolution 1718-9 – Request for Additional College Commitment to USDA Rural Business Development Grant Funding; motion carried.

Guests' Comments: None.

Program Highlights: Josh Urban, Anatomy and Physiology Instructor, told the Board about the importance of having a Cadaver Lab. High School students tour the lab, and 20% of those who tour enroll at Cloud.

Thomas Tuggle moved and Ellen Anderson seconded to approve the Consent Agenda which included the minutes of April 24, 2018; the Treasurer's Report; purchasing and payment of claims; contract renewal for Administrative Personnel; the appointment of Brendon Manes as an Instructor in Wind Energy Technology; the appointment of Laura Leite as Online Education and Business & Industry Coordinator and the appointment of Angela Murray as an Instructor in Nursing; motion passed.

President's Message: Dr. Douglas told the Board she is committed to supporting the Mission and Guiding Values. She attended the Phi Theta Kappa Catalyst meeting in Kansas City. One hundred nine-three students graduated. Josh Urban and Craig Lamb were the Instructors of the Year for their respective campuses. Shane Britt was the Staff Member of the year. Faculty and staff were recognized at the Employee Recognition Luncheon. She attended the National Junior College Athletic Association track and field meet at Butler Community College where the men placed 3rd overall and the women placed 6th overall. Coach Ted Schmitz was named the Region VI Women's Track and Field Coach of the Year. Approximately 60 students were enrolled at last week's enrollment day. She attended the Kansas Board of Regents meeting in Kansas City last week. The Council of President's meeting focused on students and parents. She was on KNCK Community Connection last week and attended Chamber Coffee. A Human Trafficking

training was held on campus for law enforcement and social workers. She also met with the Geary County Commissioners.

Vice President Reports:

Vice President for Academic Affairs Nancy Zenger-Beneda reported a study session on Strategic Planning was held on May 8. The Cabinet determined a college-wide initiative to increase our prospect pool by 15% is needed. Thirty-two percent of students making a college visit enroll. They are starting to look at Strategic Advancements 2 and 3. Hannah Draper-Burnett, Instrumental Music Instructor, has resigned. A nacelle for the Wind Energy program may be donated. Plans are being prepared for the remodel of the classroom at the High School. Search committees have been meeting for History and English. She attended KBOR and KCIA meetings and came home with a lot of projects.

Vice President for Administrative Services Amber Knoettgen reported they are working to close out the budget year for 2017-2018. We received news that they are restoring SB155 to 100%. We will have a study session for next year's budget. KACCBO will meet June 6. The asphalt on the track is done. It will take another two weeks to cure. Then they will lay the rubber. They are looking at signage. The remodel of Building 11 is coming along nicely. She is recommending the overlay at the T-Bird Village Parking Lot and Lot 7 be completed this year. Consolidated Management has committed \$50,000 for projects in the cafeteria. The computer lab in Room 255 has been upgraded. The IT people are having weekly calls with Dynamic Campus. Shawn Walden plans to be here the middle of June. Jesse Pounds asked if it was necessary to be able to change tiles for the particular time of year. Amber said the committee is looking at the calendar and when to push notification out there. They are meeting tomorrow with Admissions and the Business Office. Thomas Tuggle asked if we have dipped into reserves to meet the budget. Amber said we haven't but probably will by the end of June. Gregory Askren asked Matt Bechard if we are scheduling track meets for next year. He replied they are working on this.

Vice President for Student Affairs and Advancement Kim Reynolds' report was given by Amber Knoettgen. Eric Dorton has resigned as Assistant Baseball Coach. Enrollment for Summer looks promising.

Meetings Trustees Attended: Ellen Anderson attended the CCCC Ag Advisory Committee meeting, the Chamber of Commerce dinner, several negotiations sessions, Employee Recognition luncheon, the Nursing pinning and graduation. Gregory Askren said he attended the CloudCorp meeting. Patricia Macfarlane attended the luncheon and negotiations meetings.

Discussion: Thomas Tuggle said we need to give the same recognition for the National Men's Soccer team as was given to the Women's Basketball team. He said it seemed we should have that recognition within the College. Jenny Acree said a sign on the highway will not be allowed. She is working on a 4' x 8' banner for the gym. Amber Knoettgen said they are looking for a

place for a picture of the Soccer team. Gregory Askren will stay in touch with Jenny on this project.

Ellen Anderson moved and Larry Henry seconded to authorize the President to request from the Cloud County Community College Foundation not more than \$85,000 for the Scholarship Program; motion passed

Jesse Pounds moved and Thomas Tuggle seconded to approve the proposal of Ferrell Law Firm, LLC, in the amount of \$7,500.00 for the first year of the legal services contract for retained services, as well as hourly services and reimbursable expenses as needed, with the option to renew for up to four additional years according to the contract terms, including any price escalation clauses, and authorize payment from the General Fund; motion passed 5-1 (Anderson voting no).

Ellen Anderson moved and Larry Henry seconded to approve the bid of Dissinger Reed in the amount of \$87,393 for basic and \$5,886 for catastrophic student athletic insurance coverage for the 2018-2019 fiscal year and authorize payment; motion passed.

Larry Henry moved and Jesse Pounds seconded to approve the purchase of a replacement bus via lease-purchase agreement with Coach Masters of Kearney, Nebraska as presented for a total purchase price of \$358,775.50 and authorize payment from Auxiliary Funds; motion passed.

Patricia Macfarlane moved and Ellen Anderson seconded to accept the grant of Meridian Way Funds from the Cloud County Commissioners in the amount of \$25,000 to be used for the Solar Energy classroom; motion passed. Jesse Pounds asked if we would have a Memorandum of Understanding with USD 333 before work is started on the room. Amber Knoettgen said yes we would.

Ellen Anderson moved and Larry Henry seconded to approve the bid from Hall Bros in the amount of \$109,831.75 for the asphalt overlay of the T-Bird Village parking lot and Lot 5, and authorize payment of \$88,818.75 from Fund 85 – Campus Housing and \$21,013.00 from Fund 63 – Building Development; motion passed.

Patricia Macfarlane moved and Ellen Anderson seconded to increase the college's commitment of startup funds for the construction of a solar farm to half of the USDA Rural Business Development Grant award not to exceed \$50,000 and authorize payment from Fund 61 – Capital Outlay and/or Fund 63 – Building Development; motion passed.

Other: A special meeting for a study session on the 2018-2019 budget was set for Monday, June 18, 2018 at 5:00 p.m. in the President's Office.

Larry Henry moved and Jesse Pounds seconded to recess into executive session in Room 259 at 6:56 p.m. for the purpose of discussing employer/employee negotiations because if this matter were discussed in open session it might jeopardize resolution of the negotiation issues and return to regular session in Room 257 at 7:11 p.m. with the six Board members, Dr. Douglas, Amber

Knoettgen, Chris Wilson, Nancy Zenger-Beneda and Justin Farrell present in the executive session; motion passed.

Larry Henry moved and Jesse Pounds seconded to recess into executive session in Room 259 at 7:13 p.m. for the purpose of discussing employer/employee negotiations because if this matter were discussed in open session it might jeopardize resolution of the negotiation issues and return to regular session in Room 257 at 7:18 p.m. with the six Board members, Dr. Douglas, Amber Knoettgen, Chris Wilson, Nancy Zenger-Beneda and Justin Farrell present in the executive session; motion passed.

Larry Henry moved and Jesse Pounds seconded to adjourn at 7:19 p.m.

Marilyn A. Martin, Clerk
Cloud County Community College
Board of Trustees